

Student evaluation survey

Hi Team Lead,

As part of our core season requirements, we ask for every participating team member to complete a survey that enables us to evaluate the *FIRST* Tech Challenge UK programme this season.

Why are we doing this?

This survey helps us to evaluate our charity's impact against our Theory of Change. We capture each young person's characteristics, demographics, core programme activities, skills development, and ambitions for the future. We're on a mission to make STEM less intimidating, more diverse and inclusive – evaluating every young person's experience empowers us to pinpoint areas of promise and development as we progress our mission.

Why is it important?

Without these insights we'd be unable to validate and evidence the charity's impact for educators like yourself, our network and funders who are critical to the longevity of the programme. The insight we gather helps us to better target our provision and future funding.

How will student data be used?

FIRST UK (who runs *FIRST* Tech Challenge UK) will be the data controller for the evaluation and data processors. Your privacy is important to us and we are fully committed to upholding the principles of the Data Protection Act 2018 and the General Data Protection Regulation. Under data protection law, we require a "lawful basis" for the data processing that we carry out known as "legitimate interests", as we have a legitimate interest in evaluating and promoting the educational development and well-being of students taking part in *FIRST* Tech Challenge UK.

Data collected will only be used for the purpose of this evaluation, and where explicitly outlined, used as anonymised or attributed quotes with your permission. Data will be collected using an online survey platform which conforms to GDPR regulations. If necessary, *FIRST* UK will anonymise the data and securely transfer the data set if needed solely for analysis purposes with a contracted organisation. The data will be aggregated, analysed and included in an evaluation report published publicly and disseminated to our funders, prospective funders and trustees. This report will not include the names of students, the name of your school or any other personally identifiable information unless explicitly asked for your prior permission. Data will be stored on a secure, encrypted server and data will be deleted five years after the completion of the report.

What do you need to do?

If for any reason you're not happy for your students to complete the evaluation survey, please contact Patrice John-Baptiste via teams@firstuk.org or speak with her directly at this event to let us know and your reasons for doing so. If your students will be taking part, you may want to inform the students' parents. Students can also opt-out of the survey on the day and will be informed about how they can withdraw their data from the analysis, if requested within 2 weeks of the data being collected.

If you have any questions or concerns about the evaluation, please contact Patrice John-Baptiste at *FIRST* UK (teams@firstuk.org), who is leading the research and can provide more information.

Kind Regards,

FIRST UK HQ Team

